

Loan application form for meeting expenses of traveling in India and abroad

Branch:\_\_\_\_\_

Date: \_\_/\_\_/20\_\_

I/We, the undersigned, apply for loan for the purpose of Traveling expenses for an amount of Rs. \_\_\_\_\_/- (Rupees. \_\_\_\_\_/-) repayable in \_\_\_\_\_ months on the terms and conditions stipulated by the Bank

Particulars	Applicant	Co-Applicant
First Name		
Middle Name		
Surname		
Date of Birth		
Qualification		
PAN		
Sex	Male/Female	Male/Female
Marital Status	Single/Married	Single/Married
No of dependants		
Residential Address		
	Pin Code: .	Pin Code: .
Email		
Telephone/Mobile		
Present accommodation	Ownership/Rental/_____	Ownership/Rental/_____
Years at current residence		
Proof of purpose		
Place to be visited		
Duration of visit		
Estimated Expenditure		
Occupation and Income Details If Salaried		
Name of Employer		
Address		
	Tel/Ext:	Tel/Ext:
Designation		
No of years in current employment		
Total years of work exp		
Gross salary (Last 3 months)	1.	1.
	2.	2.
	3.	3.
Net Salary (Last 3 months)	1.	1.
	2.	2.
	3.	3.
Total Family income		
Family Monthly Expenses		

Occupation and Income Details If Business/Professional		
Name of concern /firm / Company		
Nature of business		
Address		
Telephone		
Constitution		
Share held		
Last 3 year Gross income of the Applicant	1.	1.
	2.	2.
	3.	3.
Last 3 years Net income of the Applicant	1.	1.
	2.	2.
	3.	3.
Other income		
Total Family Income		
Family Monthly Expenses		

Bank Details				
Name of Banker and Branch	Address	Type of account	Account No	Since when

(Please attach a copy of passbook/statement reflecting your salary (in case of salaried person) or regular business transactions (in case of business))

Any other details regarding borrowings, investments etc

- i. I/We hereby declare that all information and statements made in this loan application are true and correct to the best of my/our knowledge.

ii. I/We agree to abide by the rules and bye laws of the bank which are now in force and/or hereafter come into force.

iii. I/We hereby agree that the Bank’s decision will be final and binding on me/us.

Signature of Applicant	Signature of Co-applicant

Signatures verified by: \_\_\_\_\_ ( Sign & Stamp of Bank officials)

I/We the undersigned hereby offer my/our personal guarantee for the above said loan.

Signature

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

Name (Guarantor 1) (Guarantor 2) (Guarantor 3)

G1

Guarantor's

Photo

Guarantee form

No:\_\_\_\_\_

Date of Application:    /    /

I, the undersigned, hereby offer my personal guarantee for the loan applied by  
Mr./Ms./Mrs.\_\_\_\_\_

For the purpose of: \_\_\_\_\_ for Rs. \_\_\_\_\_/-

In words Rs. \_\_\_\_\_

Personal Information of the guarantor	
Name	
Date of Birth	
Pan no.	
Marital Status	
Qualification	
Residential address	
Pin code	
Telephone no. / Mobile	
E-mail	
Present accommodation	Ownership / Rental / company provided/ Under Sale
Years at current residence	
Income details if salaried	
Name of the employer	
Address	
Pin code	
Designation	
Telephone	
No. of years in current service	
Whether confirmed in service	Yes / No
Gross salary	
Net Salary	
Other Income (If any)	
Total Family income	
Family monthly expenses	

Income details if Business/Profession	
Name of concern/firm/Company	
Nature of business/ Profession	
Address	
Pin code	
Telephone	
Constitution	
Share held	
Gross income of the guarantor	
Net income of the guarantor	
Other Income (if any)	
Total Family Income	
Family Monthly Expenses	
Bank details of Guarantor	
Name of Banker & Branch	
Address	
Account No.	
Type of account	
Since when	
Borrowing Details	
Details	
Investment Details	
LIC / NSC / etc	
Any Other Information	

I hereby declare that all information and statements made in this guarantee form are true and correct to the best of my knowledge.

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**Signature of Guarantor**

Please provide us with the copy of following documents:-
4. Copy of PAN card.
5. a) Salaried i) Latest Salary Slip & Form No. 16 duly certified. OR
2. b) Business/ Profession i) Copy of Latest ITR with Computation of income duly certified.
6. Address proof of Residence by way of Telephone bill / Electricity bill / Ration Card / Society Payment Receipt
7. Nominal Membership form.
8. Signature Verification if banking with other bank

G1

Guarantee form

Guarantor's

Photo

No:\_\_\_\_\_

Date of Application:    /    /

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Mr./Ms./Mrs.\_\_\_\_\_

For the purpose of: \_\_\_\_\_ for Rs. \_\_\_\_\_/-

In words Rs.\_\_\_\_\_

Personal Information of the guarantor	
Name	
Date of Birth	
Pan no.	
Marital Status	
Qualification	
Residential address	
Pin code	
Telephone no. / Mobile	
E-mail	
Present accommodation	Ownership / Rental / company provided/ Under Sale
Years at current residence	
Income details if salaried	
Name of the employer	
Address	
Pin code	
Designation	
Telephone	
No. of years in current service	
Whether confirmed in service	Yes / No
Gross salary	
Net Salary	
Other Income (If any)	
Total Family income	
Family monthly expenses	

Income details if Business/Profession	
Name of concern/firm/Company	
Nature of business/ Profession	
Address	
Pin code	
Telephone	
Constitution	
Share held	
Gross income of the guarantor	
Net income of the guarantor	
Other Income (if any)	
Total Family Income	
Family Monthly Expenses	
Bank details of Guarantor	
Name of Banker & Branch	
Address	
Account No.	
Type of account	
Since when	
Borrowing Details	
Details	
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Any Other Information	

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